



2010-2011 POLICY ON ACCEPTABLE COMPUTER USE

Student's Name _____
Last First Middle 2010-2011 Grade

AMHS maintains a computer network and Internet connection to assist students in carrying out their duties and for academic activities.

Computer and network use

1. All school computer systems, personal digital equipment and related peripherals may be used only for school-related purposes.
2. Students shall not attempt to access other users' accounts, files, e-mail or data. Nor shall students attempt to alter the software or hardware configuration of any school computer.
3. Wireless network access is available on a limited basis and is not a universally supported service.

Activity may be monitored; no expectation of privacy

Computer systems, including electronic files and e-mail, and the information contained on them are the sole property of the School. The School may monitor the use of the computer network, Internet, and e-mail at any time at its sole discretion.

Erasure not reliable

Students should be aware that even when a message has been erased or a file has been deleted, it may be possible to retrieve the message or file from a back-up system. Students should not rely upon erasure to assume a message or file has remained private.

Internet filter

AMHS maintains a web content filter. The filter compares requests for a web site against a list of offensive and/or questionable websites in order to reduce the risk of students viewing inappropriate material. Use of a proxy internet host to circumvent a blocked site represents grounds for loss of computer use privileges.

Games

Students may not play games on the computers.

Security

Students should not disclose their passwords to anyone. Do not allow other students to use your account; you may be held accountable for any malicious activity conducted under your computer account login. Students should report any abnormal computer activity or security concerns to the **Network Administrator** immediately.

Illegal or inappropriate activity

Students may not use the computer system to conduct any illegal or inappropriate activity, including but not limited to, replicating copyrighted materials, distribution of obscene or other inappropriate material, making threats, cracking, etc. Software, whether on the School computers or network, may not be copied or downloaded.

No warranties

AMHS does not make any warranties for the computer service provided. Students should evaluate information gained through electronic sources in the same manner they would evaluate all other information used for their work. Data safety is the student's responsibility. Stored files may be deleted without notice and data may be lost for other reasons including a system failure. Individual user files are not backed up; users are responsible for providing backup data security for their own computer data.

Vandalism

Students shall not attempt to vandalize school property, including computers and related equipment. Vandalism includes, but is not limited to, a malicious attempt to harm or destroy the data of another user or to disturb the computer services at the School or on the Internet. This includes, but is not limited to, exercising security holes; creating, accessing or spreading computer viruses; or any other activities designed to disrupt the computer system.

Virus protection

Computer viruses that replicate over e-mail, portable storage devices or networks can destroy the computer systems. Many viruses are automatically spread without the user's knowledge, frequently to others in the user's e-mail address book. Students should therefore not open e-mail attachments, even from someone they know, unless they are expecting the attachment. Removable media should not be introduced to the computer network without authorization from the **Network Administrator**. All suspected viruses should be reported to the **Network Administrator** immediately.

Discipline

Violators of the Computer Use policy may face disciplinary action, including, but not limited to, loss of school computer privileges for a certain period of time, suspension or expulsion.

I have read and understand the Acceptable Use Policy.

Print Student Name

Student Signature

Date

Print Parent/Guardian Name

Parent/Guardian Signature

Date